

**MINUTES OF THE MEETING OF THE MAYOR  
AND THE COMMITTEE-OF-THE-WHOLE OF  
THE CITY OF EAST MOLINE, ILLINOIS  
MONDAY, FEBRUARY 1, 2021**

**ROLL CALL**

Mayor Freeman called the meeting to order and directed City Clerk Arletta D. Holmes to call the roll. The following Aldermen were present: Larry Toppert, Gary Almblade, Nancy Mulcahey, Jayne O'Brien, Frederic Kotoku, Maria Tapia and Jose Rico. **6:49 p.m.**

**ADDITIONS/CORRECTIONS TO AGENDA**

None.

**PENSION OBLIGATION BONDS (Annaka Whiting - Finance Director/Douglas Maxeiner-Administrator)**

Staff identified the potential for Pension Obligation Bonds (POBs) as a cost savings opportunity during the 2021 Budget review. POBs are a long-term overall strategy to fund the unfunded portion of the City's pension liabilities. In addition to potential short-term and long-term saving opportunities, POBs will also reduce the City's overall OPEB liabilities. Stephan Roberts from Baird and Mark Jeretina from Speer Financial will do a presentation on Police and Firefighters' Pension Obligation Bonds. This is an information item only, action by Council is not requested at this time.

**RECOMMENDATION:**

No action required.

Stephan Roberts from Baird provided a 25-minute presentation regarding the Pension Obligation Bonds.

**REQUEST TO DONATE LOT TO LIBRARY BOARD OF TRUSTEES (Douglas Maxeiner- Administrator)**

The Library is ready to proceed with selling their existing property at 740 16th Avenue in preparation for the move across the street to the former TBK bank building. The parcel on which the Library is situated is currently deeded to the Library Board of Trustees. There is an adjoining lot located just west of the current Library (PIN #08-36-138-003) that is owned by the City of East Moline. The Library is requesting the donation of the lot to the Library Board of Trustees to allow them to include the lot in the package when marketing the Library property.

The lot, with a B-3 zoning designation, is narrow (estimated at 33' x 115') with parking the likely highest and best use. The minimum allowable lot width in the B-3 Zoning District is 50' which suggests that zoning relief would be required to allow development. The privately owned parcel adjacent and immediately west (PIN #08-36-138-002) is also a parking area with an assessed value of \$5,819 suggesting a market value of approximately \$17,000 which can be used as a comparable property to determine value.

The lot serves no purpose to the City after the Library moves and selling the parcel to a private party would get it back on the tax rolls. Staff is supportive of the request.

**FINANCIAL:**

This is not a budgeted item.

**Departments:** Library

**This is not a CIP**

**RECOMMENDATION:**

Staff recommends consideration of the Library's request to donate the lot immediately west of the Library (PIN # 08-36-138-003) to the Library Board of Trustees to include the lot in the sale of the current Library property.

Administrator Maxeiner informed the City Council that they are exploring ways to legally make that donation. There are two options: 1. Sell or dispose of surplus property.

Either do a bid or solicit bids per the statutes that would require a ¾ majority of the Corporate authority including the Mayor and six (6) affirmative votes or get an appraisal of the property an accept 80% or higher if someone wanted to buy it. We could done in conjunction with the sale to the Library Board of Trustees.

1. Do you want to proceed with the disposal of this property?
2. Proceed with sale as processes of either of the two process I outlined above.

A motion was made by Alderman Rico, seconded by Alderman O'Brien to bring this item at the next meeting on February 15, 2021. Upon roll call the following voted in favor: Almblade, Mulcahey, O'Brien, Kotoku, Tapia, Rico and Toppert. Motion carried.

**2021 PAVEMENT MARKING PROGRAM (Mr. Kammler, Director of Engineering)**

In order to maintain safe traffic movement on City streets, pavement markings must be refreshed on a regular basis. Engineering staff compile pavement marking quantities for a city-wide program that includes most major streets. It is desirable for the pavement marking program refresh markings on major streets and intersections on a two year rotation; some areas need to be refreshed more often. East Moline's pavement marking program has been a routine and necessary project for many years.

Pending COW approval, a bid letting will be scheduled after which a complete tabulation of bids and formal recommendation of contract will be provided to the City Council for consideration and award.

East Moline's program for 2021 is estimated at \$55,000.00 which is the amount budgeted in the

CIP. Design, bidding and inspection for this project is being performed by staff in-house.

**FINANCIAL:**

This is a budgeted item.

**Line Item#:** 021-4300-312.3      **Title:** NHR – Street Marking

**Amount Budgeted:** \$55,000.00      **Actual Cost:** T.B.D.

**Funding Sources:** Non-Home Rule Sales Tax

**Departments:** Engineering

**This is a CIP**

**RECOMMENDATION:**

Approve 2021 Pavement Marking Program for bid letting.

A motion was made by Alderman Almlade, seconded by Alderman Toppert and Alderman O’Brian to concur with the recommendation as presented. Upon roll call the following voted in favor: Almlade, Mulcahey, O’Brien, Kotoku, Tapia, Rico and Toppert. Motion carried.

**REQUEST TO HIRE A PART-TIME LAB ASSISTANT/COORDINATOR (Mr. Maxeiner, City Administrator)**

Prior to retiring in late 2020, Chip Drake was the Director of Water and Wastewater Utilities. He was assisted by a full-time Chemist/Lab Manager in the Water Plant and a Superintendent/Lab Manager in the Wastewater Treatment Plant. When Chip retired in December, staff wanted to try eliminating a position to capture some savings. The Chemist/Lab Managers in both plants were asked to assume the Interim Director managerial responsibilities in addition to their laboratory duties. The budget approved by the City Council for both Water and Wastewater plants reflected the reduced staffing.

At this time, the Interim Water Plant Director is asking for some help in addressing lab duties through the hiring of a part-time (18 hours per week) Lab Assistant/Coordinator. The hourly wage is proposed at \$15.00 to \$23.00 per hour depending on experience. The position would not be eligible to participate in the Illinois Municipal Retirement Fund (IMRF) or health insurance program. Annual costs for wages and social security/medicare will range from \$15,000 to \$24,000 and would provide backup to the Interim Director for basic laboratory duties.

This addition will require a budget amendment to Fund 200 (Water Plant) increasing the expenditure budget by \$24,000.00. Staff supports the request.

**FINANCIAL:**

This is not a budgeted item.

**Amount Budgeted:** 0      **Actual Cost:** \$24,000.00      Under/(Over): \$24,000.00

**Funding Sources:** Water User Fees

**Departments:** Water Plant

**This is not a CIP**

**RECOMMENDATION:**

Staff recommends approval of the additional part-time staff in the Water Plant budget.

A motion was made by Alderman O'Brien, seconded by Alderman Toppert to concur with the recommendation as presented. Upon roll call the following voted in favor: Almlade, Mulcahey, O'Brien, Kotoku, Tapia, Rico and Toppert. Motion carried.

**ADJOURNMENT:**

A motion was made by Alderman O'Brien, seconded by Alderman Tapia and Alderman Almlade, to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: Almlade, Mulcahey, O'Brien, Kotoku, Tapia, Rico and Toppert. Motion carried. **7:34 p.m.**

**Minutes taken and submitted**

---

**Arletta D Holmes, City Clerk**