

**MINUTES OF THE MEETING OF THE MAYOR  
AND THE COMMITTEE-OF-THE-WHOLE OF  
THE CITY OF EAST MOLINE, ILLINOIS  
MONDAY, APRIL 5, 2021**

**ROLL CALL**

Mayor Freeman called the meeting to order and directed City Clerk Arletta D. Holmes to call the roll. The following Aldermen were present: Larry Toppert, Gary Almblade, Nancy Mulcahey, Jayne O'Brien, Frederic Kotoku, Maria Tapia and Jose Rico. **7:25 p.m.**

**ADDITIONS/CORRECTIONS TO AGENDA**

None.

**CREATION OF AD HOC DOWNTOWN MASTER PLAN AESTHETIC REVIEW COMMITTEE (Mr. Maxeiner – City Administrator)**

In the Summer of 2020, the City Council approved a Downtown Streetscape Master Plan as part of a grant application for the Build Grant. While the grant application was not successful in 2020 (Build Grant will be sought again in 2021), a definitive conceptual plan has been put in place to guide future development activity connecting the downtown area to the Rust Belt, Bend, and Quarter. Without the grant, the plan will need to be implemented in a piecemeal fashion as funding allows which will present some challenges for plan adherence and consistency.

The staff proposal for the ad hoc committee consists of nine members as follow: Mayor; Aldermen of Wards 1 and 4 (geographic areas affected by the plan); representatives of the Quarter, Rust Belt, Bend, East Moline Main Street/Special Service Area; and, the City Engineer and City Administrator.

The purpose of the committee would be to review proposed infrastructure improvements funded through the use of public money to assure that the aesthetics of the improvements are consistent with the design concepts expressed in the Master Plan. Decisions by the ad hoc committee could be appealed to the full City Council if a supporter or opponent of a specific improvement does not agree with the decision of the committee.

**FINANCIAL:**

**This is not a budgeted item.**

**Amount Budgeted:** \$0

**Actual Cost:** \$0

**Is this item is not a CIP.**

**RECOMMENDATION:**

To discuss staffs' proposal for an Ad Hoc Master Plan Review Committee with regard to structure, members, and role.

A motion was made by Alderman Almblade, seconded by Alderman O'Brien to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Toppert, Almblade, Mulcahey, O'Brien, Kotoku and Tapia. Motion carried.

**LIGHT POLE BANNERS (Mr. Maxeiner – City Administrator)**

East Moline Main Street is in the process of purchasing light pole banners for display in the downtown area. While the purchase of the banners is being conducted by Main Street East Moline, the design and approval to display should be considered by the City Council since these items will be displayed on City property.

Attached are the banner designs being proposed. Adam Guthrie, Chairman of the Special Service Area Commission and a member of East Moline Main Street, will be on hand to explain the proposal and to answer any questions from the City Council.

Funding for the banners is not a City expense and not included in the City Budget.

**FINANCIAL:**

**This is not a budgeted item.**

**Amount Budgeted:** N/A

**Actual Cost:** \$0

**This is not a CIP.**

**RECOMMENDATION:**

To review the request.

A lengthy discussion was held regarding pros and cons of displaying the banners within the City.

A motion was made by Alderman Rico, seconded by Alderman Mulcahey to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Almblade, Mulcahey, Kotoku and Tapia. Opposed: Toppert and O'Brien. Motion carried. **5 - 2**

**GRAND ILLINOIS TRAIL SEGMENT 1 – CONSTRUCTION ENGINEERING (Mr. Kammler, Director of Engineering)**

The Grand Illinois Trail (GIT) project has been bid and, pending contract award, is ready for construction. Both Construction and Engineering for this project is being funded with 80% Federal Transportation Enhancement Funds and 20% local funds (MFT). As with other Federally-funded projects, the GIT project has significant construction engineering requirements. CE services include full-time inspection, documentation, construction layout/staking, and a significant array of testing & certifications throughout.

In accordance with Federal Qualification-Based Selection requirements and the city's QBS Policy, staff solicited proposals for CE services earlier this year. Proposals were received, reviewed, and ranked by selection team (Maxeiner, Whiting, Kammler, Grafton, McLaughlin) in accordance with QBS procedures. IMEG (Rock Island, IL) was selected as top candidate and staff has obtained a contract proposal for the CE services required. This contract is attached for review and consideration.

Pending COW approval, the contract will be submitted to IDOT for final review and audit of labor rates, direct costs, and overall cost.

**FINANCIAL:**

**This is a budgeted item.**

**Line Item#** 950-4300-452.0

**Title:** MFT - Construction

**Amount Budgeted:** \$440,000.00 (80% Federal, 20% Local)

**Actual Cost:** \$415,869.00

**Under/(Over):** \$24,131.00 Under

**Funding Sources:** Transportation Enhancement Funds – Federal, ITEP #220025, Motor Fuel Tax (MFT) – Local Match.

**Departments:** Engineering

**This is a CIP**

**RECOMMENDATION:**

Approve IMEG, Inc. contract for Construction Engineering services for the Grand IL Trail Project.

A motion was made by Alderman Almlade, seconded by Alderman O’Brien to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Toppert, Almlade, Mulcahey, O’Brien, Kotoku and Tapia. Motion carried.

**ADJOURMENT:**

A motion was made by Alderman Almlade, seconded by Alderman Mulcahey to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: Rico, Toppert, Almlade, Mulcahey, O’Brien, Kotoku and Tapia. Motion carried. **7:44 p.m.**

**Minutes taken and submitted**

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**Arletta D Holmes, City Clerk**