

**MINUTES OF THE MEETING OF THE MAYOR
AND THE COMMITTEE-OF-THE-WHOLE OF
THE CITY OF EAST MOLINE, ILLINOIS
MONDAY, JUNE 19, 2023**

ROLL CALL

Mayor Freeman called the meeting to order and directed City Clerk Wanda Roberts-Bontz to call the roll. The following Alderpersons were present: Olivia Dorothy, Jeffrey Deppe, Nancy Mulcahey, Adam Guthrie, Rhea Oakes, Lynn Segura and Jose Rico. **6:51 p.m.**

ADDITIONS/CORRECTIONS TO AGENDA

None.

FY 2022 FINAL BUDGET AMENDMENT (Annaka Whiting, Director of Finance)

In the FY2020 audit, the auditors made note of the number of funds that had an excess of actual expenditures over budget for the fiscal year. The recommendation to correct this requires a budget amendment after all audit entries and audit adjustments have been made to comply with generally accepted accounting principles. This means that the amendment is completed in the current year for the previous year's budget. The amendments includes both operational and non-operational adjustments to reflect actual revenues and expenditures for the year, and account for any and all audit adjustments as required by accounting and auditing standards. Attached is the outline and summary of the budget amendment request.

Due to the auditing process, as well as only one scheduled meeting in July, staff will be asking for consideration for the budget amendment at the July 17th Council meeting. Between the presentation of this budget amendment tonight, and approval on July 17th, additional adjustments as recommended by the auditors are subject to be made and staff with notify Council of such adjustments prior to final approval.

RECOMMENDATION:

Staff recommends forwarding the budget amendment to the next City Council meeting for final approval to comply with audit recommendations.

A motion was made by Alderperson Mulcahey, seconded by Alderperson Rico to concur with the recommendation as presented. Upon roll call the following voted in favor: Guthrie, Oakes, Segura, Rico, Dorothy, Deppe, and Mulcahey. Motion carried.

AUTHORIZATION TO SOLICIT BIDS – CITY TOWING SERVICES (Jeff Ramsey, Chief of Police)

In 2019 the city entered into a three-year agreement with Quad City Towing Inc. with an expiration date of August 31st, 2022. A one-year extension clause in the contract was requested and approved last July to extend the contract expiration to August 31st, 2023. Due to our current towing contract set to expire soon, the Police Department is requesting authorization to solicit bids for towing services for the city.

Attached is the invitation to bid with the agreement form to be completed by all bidders, with set timelines and parameters, which will be posted for the public.

FINANCIAL:

This is not budgeted item.

This is not a CIP.

RECOMMENDATION:

Give authorization to move forward with the solicitation of bids for towing services for the city and bring those bids back for the August 7th, 2023 Committee of the Whole meeting.

A motion was made by Alderperson Dorothy, seconded by Alderperson Guthrie to concur with the recommendation as presented. Upon roll call the following voted in favor: Guthrie, Oakes, Segura, Rico, Dorothy, Deppe, and Mulcahey. Motion carried.

AUTHORIZATION TO SOLICIT BIDS – ROOF REPLACEMENT MORTON DR – EMFD (Rob DeFrance, Fire Department Chief)

The fire department budgeted to replace the mansard roof portions of the Morton Drive Fire Station 22 during the current fiscal year. Consistent with City of East Moline purchasing practices I am requesting council authorization to advertise for bids for this project.

The project will consist of a complete tear off and replacement of the existing shingle portion of the mansard roof at Station 22. The specifications will require the project to be conducted in a manner that does not hinder the response of emergency vehicles from the fire station.

The bid results will be analyzed by staff and brought before City Council for consideration at the July 17, 2023 regular meeting.

This is a public works project covered by the Prevailing Wage Act of Illinois.

FINANCIAL:

This is a budgeted item.

Line Item# 010-4220-27-730.0 **Title:** Facility Improvements

Amount Budgeted: \$15,000.00 - \$20,000.00 Estimate

Actual Cost: TBD

Under/(Over): TBD

Funding Sources: General Fund – Public Safety – Fire Protection

Departments: Fire

This is not a CIP.

RECOMMENDATION:

Authorize the Fire Department to advertise and receive bids for the replacement of the mansard roof at the Morton Drive Fire Station #22.

ADDITIONAL COMMENTS:

To facilitate the timeliness of this project, the Fire Chief is requesting final approval for the bid letting during this (June 19th) meeting to bring the bid results to the City Council at the next regular meeting of the City Council on July 17, 2023.

A motion was made by Alderperson Guthrie, seconded by Alderperson Rico to concur with the recommendation as presented. Upon roll call the following voted in favor: Guthrie, Oakes, Segura, Rico, Dorothy, Deppe, and Mulcahey. Motion carried.

ADJOURMENT:

A motion was made by Alderperson Oakes, seconded by Alderperson Rico to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: Guthrie, Oakes, Segura, Rico, Dorothy, Deppe, and Mulcahey. Motion carried. **7:00 p.m.**

Minutes taken and submitted,

Wanda Roberts-Bontz, City Clerk