

**Special Service Area**  
**SSA Minutes**  
**September 26<sup>th</sup>, 2023, 3:30 PM**  
**City Hall Annex**

- Roll Call – Michelle Horton, Patricia Hansen, Martin Corey, Larry Anderson, John Stopoulos, Dan Guerrero. City Staff: Mark Rothert, City Administrator, Adam Guthrie, 4<sup>th</sup> Ward Alderman
- Approval of Minutes – A motion from Michelle with a second from Larry - August minutes are approved as written.
- Guest – none present
- Financial Report Given by Mark – A motion from Michelle with a second from John financial report accepted as written.
- Façade/ Fencing Applications (Mark) - Fence for Hey Bryan's - recommendation from City A motion from Larry with a second from Patricia \$2500 fencing reimbursement approved.
- Bills – Martin - Michelle regular bill plus soil and mums were submitted, Patricia's regular monthly bill a motion to approve bills by Dan with a second from John. Bills are to be paid.
- Directors Report – none
- Flower Report (Michelle) mums are in.
- Main Street Report (Patricia Hansen) Halloween, Shop Small Bingo, Christmas events coming up. War Memorial Park electric outlets are not working Adam will contact Todd. Plug for Runner's Park sound a quote was requested by Todd and is \$2488. Patricia asked if the SSA, City and EMMS could maybe share the expense. Larry asked that she send him the information regarding what is needed. Michelle asked if participating businesses could secure 5 trunks each for Halloween to fill the streets. Larry will also help with blocking areas of safety traffic concern.
- Flower contract 2024 Adam will write for a bid of a one-year contract for 2024, we will most likely be skipping 2025 and then do a two-year contract after that.
- Grant Update - Administrator Rothert - website launch in the fall, advisory committee meetings, spring 2024 public meetings, summer meetings will focus on downtown & Rust Belt with fall meetings addressing the Bend. Sept 2026 everything needs to be obligated it will all done in stages. Bend 3<sup>rd</sup> to 7<sup>th</sup> before 12<sup>th</sup> avenue wishes on scheduling are being considered but it will all depend on planning and the entire process.
- Mural at 9th Street Commons - Patricia – This has been completed and should be being paid out.
- New Business – The migration of street people is becoming an issue, talking to City and EMPD to see what we can do to keep them from setting up downtown near businesses. New businesses, a printer next door to Dona Vitae, Drunken Barrels - sold new owners JAZZ & BBQ hope to open in October. New owners for the Mason and Scott Building – Office Space with living quarters upstairs. Lastly the laundromat is going into the building where the fire was on the corner across from War Memorial Park. 838 15<sup>th</sup> Avenue condemned building people are coming in and out, reported to City.  
Bakery building is for sale.
- Old Business None
- Motion from Michelle, second Martin adjourned.