

**MINUTES OF THE MEETING OF THE MAYOR  
AND THE COMMITTEE-OF-THE-WHOLE OF  
THE CITY OF EAST MOLINE, ILLINOIS  
MONDAY, OCTOBER 4, 2021**

**ROLL CALL**

Mayor Freeman called the meeting to order and directed City Clerk Wanda Roberts-Bontz to call the roll. The following Aldermen were present: Larry Toppert, Gary Almblade, Nancy Mulcahey, Jayne O'Brien, Rhea Oakes and Maria Tapia. Absent: Jose Rico. **6:57 p.m.**

**ADDITIONS/CORRECTIONS TO AGENDA**

None.

**2021 SEWER PIPE LINING (Mr. Kammler – Director of Engineering)**

Per the 2021 CIP, the East Moline Engineering Department has prepared recommendations for a cured-in-place-pipe (CIPP) sewer lining program for this year. Based on the CIP budget of \$300,000 of sewer capital improvement funds, approximately 8,500 LF (1.6 miles) of sewers are recommended for cleaning and/or lining. Recommendations continue to be based upon prior citywide robotic inspection and recommendations from maintenance services staff.

For some time, East Moline has continued to extend Hoerr Construction's contract and terms with a nominal annual price increase, so long as the city provides a similarly large lineal footage of pipe for lining. East Moline staff have been pleased with the customer service and quality work product from Hoerr Construction, who has been performing sewer lining work in East Moline for more than 10 years. Hoerr has submitted a letter (attached) showing their pricing for 2021. As a point of information, Hoerr did not raise their pricing last year as an assist to the city's financial shortfall from the COVID pandemic.

Pending approval of the City Council, work quantities and mapping will be provided to the contractor. Staff will obtain the customary bonds and insurance certs as usual. As with all unit-price construction contracts, the final amount paid will vary slightly from the budget figure as final cost is dependent upon field measurements and actual work performed during construction. A letter from Hoerr Construction with breakdown of unit pricing for 2021 and the past five (5) years is attached for review and reference, as is a map of the proposed 2021 lining areas.

**FINANCIAL:**

**This is a budgeted item.**

**Line Item # 270-4547-259.0**

**Title:** Sewer Collection Improvements

**Amount Budgeted:** \$300,000.00

**Actual Cost:** < \$300,000.00

**Funding Sources:** Sewer Capital Improvements

**Departments:** Engineering

**This item is a CIP.**

**CIP Project Number:** ENGR 13-10

**RECOMMENDATION:**

Approve 2021 Sewer Lining Program and additional one-year extension of existing contract with Hoerr Construction, Inc. (Peoria, IL) subject to work not to exceed \$300,000.00.

**ADDITIONAL COMMENTS:**

The pricing East Moline has been able to obtain through contract extension negotiations has consistently been significantly less than bid-pricing on similar projects in neighboring cities.

A motion was made by Alderman Toppert, seconded by Alderman Almblade to concur with the recommendation as presented. Upon roll call the following voted in favor: O'Brien, Oakes, Tapia, Toppert, Almblade and Mulcahey. Motion carried.

**SAFETY, ACCOUNTABILITY, FAIRNESS AND EQUITY TODAY ACT**

**(Mr. Maxeiner - City Administrator)**

Public Act 101-0652 amends the Public Officer Prohibited Activities Act adding protections against retaliating against whistleblowers by units of local government, agents or representatives of units of local government. The Act provides protections for an employee or contractor who reports improper governmental activities, cooperates with an investigation of a report on improper governmental activities, or testifies in proceedings arising from the investigation of the improper activities.

The Act also requires a municipality to designate an auditing official and provide a written summary of the of the whistleblower protections to employees at the start of their employment and once per year during their tenure with the City. The Act provides remedies for victims of retaliation (employees and contractors) which can include reinstatement, reimbursement of lost wages and expenses, and other forms of restitution. There are penalties enumerated as well.

The Act went into effect July 1, 2021. The attached model Whistleblower Protection Policy was prepared by the Illinois Municipal League and addresses the requirements of the legislation. In addition to approving the model policy, it is the recommendation of staff to appoint the Director of Human Resources as the auditing official for the purposes of the Act.

**FINANCIAL:**

**This is not a budgeted item.**

**Actual Cost: \$0**

**This item is not a CIP.**

**RECOMMENDATION:**

Staff recommends approval of the model Whistleblower Protection Act and appointment of the Director of Human Resources as the Auditing Official under the Act.

A motion was made by Alderman Almlade seconded by Alderman O'Brien to concur with the recommendation as presented. Upon roll call the following voted in favor: O'Brien, Oakes, Tapia, Toppert, Almlade and Mulcahey. Motion carried.

**ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE (Ms. Annaka Whiting –Director of Finance)**

The City issued a RFP for new software that would incorporate multiple departments to increase efficiency. For example, currently the City does not have a software module for inspections, code enforcement, and reporting functions for HR, this results in many functions being duplicated across departments, or not being completed at all. In addition, our current software is on its own server and is not cloud-based. The City has had to invest in new servers to keep up with the software updates, and the system is not accessible when outside of City buildings. We will have to purchase new hardware to fix current glitches in the software estimated at \$3,500 and it is unknown if that will fix the issues we are having

Cloud-based software would increase efficiency, communication amongst departments, and communication with residents. Staff, comprised of Finance, HR, and Inspections reviewed the RFP responses, conducted multiple products demos, and received a price from our existing software provider to move to cloud-based software, add an inspections/code enforcement module, and additional HR components. The results are included as an attachment.

BS&A Software would be staff's recommendation as it relates to the RFP responses, however with the ability to move our current software to a cloud-based platform, add an inspections and code enforcement module, and purchase a document retention component to meet the City's needs is also an option. The cost to replace the existing ERP software over a five-year period with BS&A is \$603,098. The cost to upgrade our existing system over a five-year period is \$270,875.

**FINANCIAL:**

**This is a not budgeted item.**

**Line Item #** 010-4900-300.1

**Title:** Professional Services

**Amount Budgeted:** \$18,000.00

**Actual Cost:** \$36,320.00

**Under/(Over):** (\$18,320.00)

**This item is not a CIP.**

**RECOMMENDATION:**

Staff recommends approval to update our existing ERP software to a cloud-based platform.

**ADDITIONAL COMMENTS:**

The amount for the first year with our current provider is \$108,950.00, but only 1/3 of that will be due in 2021. The remaining amount will be budgeted for 2022.

A motion was made by Alderman Almblade seconded by Alderman Oakes to concur with the recommendation as presented. Upon roll call the following voted in favor: O'Brien, Oakes, Tapia, Toppert, Almblade and Mulcahey. Motion carried.

Mayor Freeman informed the City Council about Mitchell Park ribbon cutting on Wednesday, October 6, 2021 at 5:30 p.m. to officially recognize the addition of two Pickleball Courts.

**ADJOURMENT:**

A motion was made by Alderman Almblade, seconded by Alderman Oakes to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: O'Brien, Oakes, Tapia, Toppert, Almblade and Mulcahey. Motion carried. **7:11 p.m.**

**Minutes taken and submitted**

---

**Wanda Roberts-Bontz, City Clerk**