



City of East Moline  
**Freedom of Information Form  
 Request for Public Records**

FOIA Officer  
 City of East Moline - Annex  
 912 16<sup>th</sup> Avenue • East Moline, IL 61244  
 309-752-1599 • Email: [foia@eastmoline.com](mailto:foia@eastmoline.com)

Date \_\_\_\_\_ Email \_\_\_\_\_  
 Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State/Zip \_\_\_\_\_

**Receipt of Records** (choose one)     Email     Copies     Mail     Inspect records on site

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Description of request of records: (Please type or print)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
 Signature of Person Requesting Information      Signature When Picked Up in Person      Date

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_ Date Records Due \_\_\_\_\_  
 Request Number \_\_\_\_\_ Date Completed \_\_\_\_\_

**Request Sent to:**

Engineering     GIS/Zoning     Finance     Fire  
 Health     Inspections     Maintenance Services     Police  
 Water Plant     WWTP     Other

Please check if request denied and list reason \_\_\_\_\_

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Comments: \_\_\_\_\_

\_\_\_\_\_

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